

Trainee Programme for German into English Translators

An exciting new start-up, **Osborne Translation Services Ltd.**, Sheffield (www.osborne-translation.com) is offering a multi-stage trainee programme for graduate German-into-English translators.

The programme is supported by two major continental European translation companies:

- ▶ beo Gesellschaft für Sprachen und Technologie mbH (www.beo-doc.de/en) and
- ▶ Matrix Communications AG (www.matrix-ag.com)

Trainee Programme

You will initially be based at the office in the heart of Sheffield for a period of four months. If this first stage is successfully completed to our full satisfaction, the trainee will advance to a second six-twelve month stage (depending on individual circumstances) involving greater responsibility, and including the option of gaining several months' in-office training at beo in Stuttgart, Germany or at Matrix in Munich, Germany or any of their subsidiaries. After completion of the traineeship, there are multiple full-time employment opportunities, depending on your fields of interest and skills.

During the Trainee Programme, you will translate selected projects from a variety of business areas covering the whole range from marketing to technical manuals and software translation. You will be trained on various Translation Memory systems. During this period, you will receive coaching from highly experienced translators and support from the entire team. For graduates specialising in technical translation, this represents a great opportunity to gain experience in translating in a dynamic and "controlled" environment.

Accommodation

We will offer assistance if needed.

Application

Please submit a current curriculum vitae and covering letter, together with two references if available.

Contact

If you wish to apply for this programme or have any questions, please do not hesitate to contact me by e-mail:

**Mark Osborne, MA (Oxon), DipTrans, MCIL
Managing Director**

Osborne Translation Services Ltd.

Sixth floor,
St. James House,
Vicar Lane,
Sheffield,
S1 2EX,
Great Britain

Tel.: +44 (0)114 223 8620

Fax: +44 (0)114 223 8625

Mobile: +44 (0)7854 044557

E-mail: m.osborne@osborne-translation.com